



# Stratford High School Board

## Minutes of Board meeting

**Tuesday 23 November 2021**

Present:	Cameron Stone, Jason Loveridge, Sintina Petrie, Brad Gibbons, Carl Triggs, Ina Vincent, Dan Kerr.
Late:	Rosanne Barker, Rebekah Hodge
In Attendance:	Amanda Hill
Apologies:	Ina Vincent

Visitor's Report	
Riejanne Campbell Vocational Pathways	<p>Vocational Pathways is a department of 2 halves, career advisor and coordinator. We have some success with some one on one guidance sessions with our students. We need to start our career options earlier and start working with years 7 &amp; 8s. Karen Lobb does Gateway and WITT and has been a great asset. We need more relationships with our local businesses which will be a focus next year. Facebook has been set up so our students can follow this and engage. Wendy Eynon is leaving so looking for someone to take this position. New policy on the guidelines who get picked. Students need a minimum of 22 credits. If WITT offer a programme like plumbing, they do this in year 12 instead of Gateway. WITT offers practical and theory. Students are finding it hard to self-manage, therefore, the WITT option. 32 students on Gateway, 20 students on WITT 3 were on the STAR programme.</p> <p>Next year we will have 9 students to Gateway and 40 to WITT. We have 2 doing early childhood with work placements. Shadow programme – medical professional for 1 day a week.</p> <p>Unsure if all 40 will get into WITT, but it looks promising.</p> <p>Three year 11's went to WITT for the Ag course and did exceptionally well. Some are slipping through the cracks due to lack of parental support. This is a focus and 'at risk' students are thoroughly looked at.</p> <p>Employment skills, level 1 and 2, hospitality levels 2 &amp; 3 and tourism level 2 &amp; 3. Programme next year will include life skills, as well as a focus on credits. Dan Martin did cooking lessons with the students also. Future – how can we extend this to year 13's? Could run this as a project based activity. Will be looked at in the future.</p> <p>Passing rates – tourism has been run on-line, due to costs. Trips would help make this 'real' also.</p> <p>For the first year the students have run their own café and did fundraising. Practical subject, but only have the cooking class 1 time every 10 days. Have to use Reijanne's room which is impractical.</p> <p>Six course meal for parents – didn't happen this year. Hope to do this next year.</p> <p>Visits to local roasters etc...</p> <p>The department would love some vans for transport for trips.</p> <p>Flooring in the room would be great. A change in the room as half kitchen and half research area would be great too.</p>

### ***Declarations of Conflicts of Interest***

Member				
Rosanne Barker	N			
Brad Gibbons	N			
Cameron Stone	N			
Dan Kerr	N			
Rebekah Hodge	N			
Jason Loveridge	N			
Sintina Petrie	N			
Carl Triggs	N			
Ina Vincent	-			

### ***Administration***

<b>Confirmation of minutes</b> <i>Moved Loveridge that the minutes from the previous meeting are approved. CARRIED All</i>	Minutes were discussed and signed. Moved Jason Loveridge Carried: All
<b>Matters Arising:</b>	Reunion – Fee this will now be refunded in entirety due to the COVID situation.

### **Board Reports:**

<b>Principal Report:</b> <i>Moved Stone that the Principal's report is accepted. CARRIED All</i>	<i>On Teams</i> Junior curriculum committee has been formed – each member is looking at different models used by different schools. 2024 for changes. Looking at a structural change of our senior timetable too. PB4L framework – strong pull to keep our HEART values and reworking them. Creating consistency amongst all departments. 135 year 9 intake – putting in a 6 <sup>th</sup> class would affect senior classes. 12's and 13's NCEA looking positive. Year 11's not doing that well. Had no literacy support. We will be running summer school. We are looking at getting these students to level 1.
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<b>Student Report:</b> <i>Motion Hodge that the student report is received. CARRIED All</i>	Prizegiving head boy and head girl. Abbey Sextus and Riko Heta. No student enquiries for this meeting.
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<b>Staff Report: Dan Kerr</b>	Te Rangimarie – request for a swing set within the unit. Health and safety information – padding etc... would be needed. Would need to be able to unclip the swing to remove this. This would be situated in the closed section within the unit. The building of this would need to be overseen. Would be good to see one to check it out. Could be an annual grant for next year. <i>Legal requirements need to be looked into – Rosanne to look into these.</i>  More accurate pricing needed to include all safety measures.  When are we starting to plant along the walk way? Possibly a native planting session. This will be planted in Autumn. Enviro schools to help with this.
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### **Committee reports: ideally a written report is circulated with the agenda.**

<b>Finance: Sintina Petrie</b> <b>Accounts:</b> The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. <b>Minutes:</b> Minutes of the Finance Committee meeting are received. <i>Moved by Petrie/Stone that the Board approve the payment of the accounts. CARRIED All</i>	<i>On Teams</i> \$5000 from Dimmocks – for TPU fridge and oven. – School Lunch Programme. Wish lists – quite a lot have been put forward. Some immediate things that have been left for a long time. Sewing machines, projectors, engineering equipment. Money needs to be put towards these. Painting – money needs to keep going into this account – needs to be added to the budget.
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<b>Health and Safety: Sintina Petrie Triggs carried</b>	No meeting
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<b>Property Report: Brad Gibbons</b>	Alan McCulloch will not be able to paint the whole lot quoted due to booked work and lack of staff. Admin and A block will be
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<p><i>Moved Gibbons that the property report ins received. CARRIED All</i></p>	<p>done. The library and Te Amorangi will be done in the new year.          Roof of TPU will be sprayed.          Inside of TPU needs to be painted/refreshed. This needs to be put in the budget.          We owe 80% of the gym – 20% by the community. Council may help with this.          Music Suite needs to be signed off.          \$218,000 project will be signed off – redo old music room itself (the existing classroom) This would be an extra \$12,000 for paint, carpet, curtains etc... Could be done within the holidays between term 1 and 2.</p> <p style="text-align: right;"><i>This will be looked into – Cam to check</i></p> <p>Midhirst student with colostomy bag – we need specs to suit her needs. Some toilets will need a separate shield. Stadium toilet. 1 in Cleland block. This is funded.          Block C – still waiting on information.          Block A roofing – ceiling to be repaired.          Pot holes – near the kindy entrance, needs to be concreted.          Got funding from TET \$30,000 – for fencing.  <p style="text-align: right;"><i>Brad to get the exact price for the fencing.</i></p>         Courts, we need to have access for the trucks.          Confirmation that plan for the front of the school is complete.          Big changes due to the cost of this increasing. We can get it to a certain level and then add on if we have funding. Important that we get this finished.          Starting 8<sup>th</sup> December.</p>
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<b>Farm: Jason Loveridge</b>	-
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<b>Uniform: Rosanne Barker</b>	-
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<b>TPU Report: Tracey Jones</b>	<p><i>On Teams</i>          Maintenance schedule – not on this. This will be rectified.          Lease queries. <span style="float: right;"><i>Jason to look into this.</i></span></p>
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<b>EOTC: (Education Outside the Classroom)</b>	-
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<b>Application for Funding</b>	-
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<b>Reunion Committee Update</b>	<p>Post been put up on Facebook. Ina is emailing people regarding the money paid.          No date has been set for 2023 as yet.          Caterers, band etc... have been cancelled.</p>
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***Correspondence:***

**Inwards correspondence includes emailed circulars, etc. NZSTA news –**

Date	Name	Regarding
19/11	PPTA	Meeting to be held 23 Feb, 2022 1-3pm
	School Docs	Policy Reviews

**Outwards Correspondence**

Date	Name	Regarding
27 Oct	A Hickford	Maternity Leave
Nov	W Eynon	Resignation Acceptance

***General Business:***

Extractor – water is getting into the sawdust and clogging it up. This will be looked at in the holidays.  
 School lunches – Inkpot have pulled out as have New World. Subway isn't an option – hasn't come back with a plan.

Azure café might be an option? Put it back onto the community. Can either commit to it or not. They do have the option of not receiving it. Dialogue to the provider has been non-stop about the quality of the provided lunches. Classroom café could sell something 1 day a week?

Request for sports uniforms – Quote has been received. This will be sent through.

*Dan to follow up on this.*

Budget – issue with hockey and soccer subs. Suzie has asked for a list of what people owe and who they are. She is chasing that up. This will be coming in.

Seats could go along C block and some tables – near bus shelter. Outdoor, concrete table tennis tables would work well there too.

Build a Bach is sitting with the Ministry with the lease agreement to sign. This has been very successful in Waitara, so should be great here. If not started at the beginning of the year, will start in Term 2. Student are just building the shell. Location needs to be visible from the school so all see the progress.

We need a consent from the council to check it complies with the code.

Playground regulations for New Zealand – swing set (Basket and saucer swing)

Correct chains, Cannot have any possibility of a child walking into the path – needs to be cordoned off. A minimum height.

Hawera park has one – need to check who did this?

*Rosanne to phone Hawera council and check this.*

This would need to be inspected also.

*Brad to phone council to check if we need consent for this.*

Election has been moved for succession plan for the Board.

Morning tea provided by the Board for the teachers – Friday 3<sup>rd</sup> December

<p><b>Closed Agenda (Public Excluded Business)</b>          a. Apologies          b. Confirmation of minutes          c. Matters arising          d. General Business          Discussion of matters relating to staff and students, including Welfare and Discipline Committee</p>	<p><i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i></p> <p><i>Moved Loveridge that the BoT move out of Public Excluded Business at 8.50pm CARRIED All</i></p>
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<p><b>Meeting closure:</b>          Preparation for next meeting</p>	
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***Meeting closed at 8.50pm***

***Motions from the meeting:***

*Moved Loveridge/All that the minutes of the meeting of are approved. CARRIED All*

*Moved Stone that the Principal's report is accepted. CARRIED All*

*Moved by Petrie/Stone that the Board approve the payment of the accounts. CARRIED All*

*Moved Gibbons that the property report is received. CARRIED All*

*Signed:*

*Presiding Member:* \_\_\_\_\_ *Date:* \_\_\_\_\_