



# Stratford High School Board

## Minutes of Board meeting

Tuesday 27 June, 2023

Present:	Cameron Stone, Jason Loveridge, Jane Tobin, Wendy Single, Brendon Gernhoefer, Victoria Payne, Brad Gibbons, Carl Triggs, Dan Kerr.
Late:	
In Attendance:	Amanda Hill
Apologies:	-

Visitor's Report	Raewyn Lightoller and Dan Kerr
	<p>Social Sciences – Economics has moved into this department to help develop year 9 &amp; 10's new curriculum.</p> <p>Department goals marry into School's goals – responsive to the needs of our Ākonga. Key action plan was devised at the start of the year and this has been developed with Jo Wilson. Developing relationships with our students and making them the core of the learning/teaching. Getting resources online so students can access this at home. This will be continually developing.</p> <p>Inclusive culture that values the contributions of all students and the communities. Curriculum refresh is looking at local histories. Throughout our modules, local history and content have been filtered in. Research and projects – students have some autonomy of choice.</p> <p>Successful future – digital, better tracking systems and cross curricula development.</p> <p>Happy with level 2's as they have been making regular progress over the past 3 years. A natural progression. Things change and we are developing skills and resources to help the students.</p> <p>Not quite at national levels as we are a literacy heavy subject. We are happy with the 'achieved'. Still getting a 80-90% pass rate.</p> <p>Several hurdles – time constraints along with trying to digitalise and implement new programmes so they are fluid. We also have different skill sets of different teachers.</p> <p>Happy how we are progressing as a department. Created an internal based social science standard with the focus on cancel culture.</p> <p>Struggling to have department meetings – 2 of the department members are Deans, plus we are in other departments. As they are the weaker areas we have been focussing on these and attending those meetings.</p> <p>2022 was a challenging year with Covid, thought we were going to have a great year, but not quite working out this year. All the interruptions are making teaching challenging. We still have students coming back to extra tuitions that are offered. Students won't finish an assessment they have started because they have enough credits. We also have a wide range of abilities in the classes which can be challenging.</p> <p>Level 1 – really pleased. Just not enough students. Would like to increase these numbers. Happy with the external results.</p> <p>Level 2 was a disaster – in one area. 50% fail rate. Reason was due to all the interruptions. There was 100% the year before with none of the interruptions. There wasn't a set date this year for and they failed to finish.</p> <p>Level 3 – started with 5 students and now have 4 (one left early in the year with a job).</p> <p>Lower numbers in economics due to lots of students drawn to subjects with no external tests and lots of students prefer more hands-on subjects.</p> <p>Year 9 &amp; 10 – happy with the numbers. Who wants to be a millionaire? Dude, where's my car? Money doesn't grow on trees and Plan my escape – to make it more relevant to the students. Happy with engagement with the students – Provide financial information and then a quiz and they can earn 'Zonian' dollars and then they get to play a game where they use their dollars to build up the infrastructure of an island.</p>

### Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Dan Kerr	N			
Victoria Payne	N			
Jason Loveridge	N			
Wendy Single	N			
Carl Triggs	N			
Jane Tobin	N			
Brendon Gernhoefer	N			

### Administration

<p><b>Confirmation of minutes</b>  <i>Moved Loveridge that the minutes from the previous meeting are approved.</i>  <b>CARRIED Gernhoefer</b></p>	<p>Minutes were discussed and signed.            Moved Jason Loveridge            Carried: All</p>
<p><b>Matters Arising:</b></p>	<p>Car parking problem – bus stops. Talked to bus driver. Brad rang the council, but has yet to get anything out of them. Bus stops were put in a different position to where they were said to be. Loose gravel still has to be swept. Write to the council to enquire about change of bus stop positions and to sweep up all the gravel.  <i>Jason to email this to Amanda and she is to type this up.</i>            Tractor – 30% deposit. Not sure when we will be getting this.            Assest request from staff, has gone well and they are grateful.            Boiler pipe leak – replacing this next week in the holidays in Suzanne’s wall (B Block).            Warrant of fitness has been signed off. Fire upgrade, handrails, reflector strips on steps.            10 year property plan 1.6 million and 1 million to plumbing and electrical. 600,000 for more classroom spaces.</p>

### Board Reports:

<p><b>Principal Report:</b>  <i>Moved Stone that the Principal’s report is accepted. CARRIED All</i></p>	<p><i>On Teams</i>            Rolls have stayed steady and we are still getting new enrolments trickling in. Have just had our 8<sup>th</sup> student from the Philippines. (Most are going into farming.) Unanimous vote – confirmed that we will be going into arbitration. (PPTA)            We are halfway through the year – should have students with more credits. Allana and the Deans are working on interventions for some students re: credits.            PGC – goal setting. Term 2, - observations and student voices.            Good round of external moderation.            Student reports – far better than previous reports.            SLT – are well aware that we have been sprinting, rather than jogging with NCEA changes. Priority and focus have now been set. PLD – looking at planning and good classroom practice. Creating positive classroom environment. Kelly will be leading this space.            Cultural capacity – Jodie leading this. Better understanding of our local history. Katrina Ward – working with online – has now moved from her job. Now have 150 PLD hours. Need to consider what this looks like. Will sit in line with strong classroom management.             ToD on June 2<sup>nd</sup> – re: changes NCEA level 1.            BYOD – still a challenge as only 50 – 60% are bringing in their devices.            Spoken with Jenko – can give us more hours than Norcomm for a better price.            Literacy and Numeracy assessments in the hall – WIFI upgrades were a great help with this.            Alternative education – Are appointing people this week.            Science teacher – finding it hard to find a replacement here.            Cell phones in the school. Currently no cell phones at school. Need a new policy.</p>
--	--



<p><i>Motion Stone that we remove Norcomm as our tech support and hire Jenko to take this contract over. CARRIED All</i></p>	<p>We don't want a policy that means teachers have extra work policing them. Was split in the staffroom regarding phone use. Evidence shows that academic performance lifts when cell phones are removed. We need to get parent 'buy in' of this. Consultation will allow us to say that we have heard from the community and that the majority support this. Need to give information to the parents around why the changes will be made. Not having cell phones during breaks does help with social connection also. It will also stop students recording incidents.</p> <p><i>Cam to talk to Waitara college and a few other schools about how they have brought around changes and bring it back to our next meeting.</i></p> <p>IT proposals – currently Norcomm \$18,400 for 4 hours on a Friday morning. Norcomm could do 4 hours per day for 4 days with an unlimited help desk. Which would be \$82,540 per year. \$104 per hour. Jenko onsite 3 hours on site per day (Mon – Fri) minimum of 1 year contract. \$95.65 per hour, would give it to us for \$70 per hour and travel time of \$56 per hour. \$72,000 which is a massive saving per year. And we will get better support and they will be on site daily. Proposing 8am – 11am. Need to give 1 month in writing notice to Norcomm. Have done background checks.</p> <p>TPU Van 95c per kilometre for other staff to use this. Feel that it defeats the purpose of having it for our staff. Cam to talk to Trace about this.</p> <p>Farm lease – had a phone call today from the lawyer from the dairy trust. At end of 2024 no dairy trust involvement – upset about this. If education purposes, they would still like to be involved.</p> <p>Our school van – 14 seater. P licences needed. Wondering if we are going the right way? <i>Cam to verify this.</i></p>
--	---

<p><b>Student Report: Victoria Payne</b> <i>Moved Payne that the student report is received. CARRIED All</i></p>	<p><i>On Teams</i> 40 hour famine Madhouse production Variety Concert – power went out so only got half way through. Ball committee meeting. Year 13's have had a microwave donated to them.</p>
--	--

<p><b>Staff Report: Dan Kerr</b> <i>Moved Kerr that the staff report is received. CARRIED All</i></p>	<p><i>On Teams</i> Teachers are happy with the way semesters have played out, but generally quite tired. Timetabling – some concerns with what 2024 will look like. Hesitancy about possible workloads. Katrina Ward – some staff have been utilizing her resources online. Jo Wilson – had some solid check-ups. Students being the core of our programming has had some tweaking. TSSSA is slowing down. Student buy in has been low. Difficult to get staff and parent helpers. Kapa Haka – been really busy. Lots of performances. Staff have Kahui Whetu coming up. ToD – worked with Dio. Lots of time devoted to understanding new standards and module planning. Strikes – most glad to be back to a semblance of normal. Hoping this gets sorted quickly. Personnel – continued bereavements, illnesses. Getting tired and burn outs. Need 'pick-me-ups'. Looking at a budget for this. Like a morning tea at ink pot for appreciation. To get authorisation from Cam. Inquiries – re: bus stops, lack of parking and u-turns in front of the school. Digital stock take – concern of amount of equipment around the place and where it is and if it's fit for purpose.</p>
---	--



	<p>B Block – very dark, lighting needs to be looked at. Where is the photocopier for B Block? Cam is meeting with Ricoh at a later date and this will be discussed.</p> <p><i>Noted here that Dan Kerr informed the Board that he is planning trips for Bay of islands for 5 days – years 12 and 13 History. Also another one to Wellington.</i></p>
--	--

Committee reports: ideally a written report is circulated with the agenda.

<p><b>Finance: Triggs &amp; Gernhoefer</b>  <b>Accounts:</b> The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them.  <b>Minutes:</b> Minutes of the Finance Committee meeting are received.  <i>Moved Gernhoefer that the Board approve the payment of the accounts. CARRIED All</i></p> <p><i>Moved Stone that we spend \$5079.00 on school uniform to use as a loan system. CARRIED Gibbons</i></p>	<p><i>On Teams</i>  May payments – Taranaki regional council invoice – showers at the pools go into the local river? Questioning this as we have no showers there. Have not been charged this before.  <i>Cam to follow this up with Suzie</i></p> <p>Uniform Loan System – biggest impact on staff morale is student uniform. How to address this is a loan system. \$5000 to set this up. A student comes in with a hoodie, remove it and put them in a school jumper. They get the item back if we get back the school jumper.</p> <p>Van Tractor – 30% deposit has been made – approx. \$2850.</p> <p>Term deposit – \$500k invested last month which had to be broken and \$250k withdrawn to pay for May accounts plus two pay cycles left us with a shortfall.</p>
---	---

<b>Health and Safety: Jane Tobin</b>	<p><i>No Health and Safety meeting – being held tomorrow.</i>  <i>A Block computer – gave a shock to a student. Has been removed</i></p>
--------------------------------------	--

<p><b>Property Report: Brad Gibbons</b>  <i>Moved Gibbons that the property report is received. CARRIED All</i></p>	<p><i>On Teams</i>  Kelly's wall in her room is being fixed up.  Hand rails on 4 lots of steps.  Wall – for fire upgrade. Given us until October to get this sorted.  B7 Wall – Suzanne's wall being fixed, from a crack in the boiler.  Houses we are selling – WSP came back to us and said there are things we need to do to the house now that we are selling.  Questioning this? Looking at \$15,000. <i>Brad is going to talk to Steve Cowan about this.</i>  School house – this was on the plans to do in the holidays. Need to see copy of the tenancy agreement.  <i>Amanda to type up a response re: Brad coming in during the holidays to rectify some of these issues.</i></p>
---	---

<b>TPU Report: Tracey Jones</b>	<p><i>On Teams</i>  All good with this.</p>
---------------------------------	---

<b>Farm: Jason Loveridge</b>	Nothing this month.
------------------------------	---------------------

<b>Application for Funding</b>	-
--------------------------------	---

<b>Reunion Committee Update</b>	<p>Lots of merchandise is selling. We just need to know our numbers so we can confirm bookings. Wayne Smith is working on our books and are they are looking amazing.</p>
---------------------------------	---



**Correspondence:**

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
30 May	Teresa Ross	School Lunch (Ka Ora Ka Ako) contract update
2 June	Teresa Ross	School Lunches - Confirmation
3 June	S Seyb	Resignation
6 June	D Gilgenberg	Leave Request
14 June	F Osborne	Work needed on Swansea Road properties
15 June	NZSTA	Code of Conduct Information
19 June	A Savill	Resignation

**Outwards Correspondence**

Date	Name	Regarding
24 May	L O'Sullivan	Leave Accepted
24 May	D Beaton	Resignation Accepted
24 May	A Adams	Leave Accepted

**General Business:**

<p><b>Closed Agenda (Public Excluded Business)</b></p> <p>a. Apologies</p> <p>b. Confirmation of minutes</p> <p>c. Matters arising</p> <p>d. General Business</p> <p>Discussion of matters relating to staff and students, including Welfare and Discipline Committee</p>	<p><i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i></p> <p><i>Moved Loveridge that the BoT move out of Public Excluded Business at CARRIED All</i></p>
---	--

<p><b>Meeting closure:</b> Preparation for next meeting</p>	
---	--

**Meeting closed at 9.07pm**

**Motions from the meeting:**

- Moved Loveridge/All that the minutes of the meeting of are approved. CARRIED Gernhoefer*
- Moved Stone that the Principal's report is accepted. CARRIED All*
- Moved Payne that the student report is received. CARRIED All*
- Moved Kerr that the staff report is received. CARRIED All*
- Moved Gernhoefer that the Board approve the payment of the accounts. CARRIED All*
- Moved Gibbons that the property report is received. CARRIED All*
- Motion Stone that we remove Norcomm as our tech support and hire Jenko to take this contract over. CARRIED All*
- Moved Stone that we spend \$5079.00 on school uniform to use as a loan system. CARRIED Gibbons*

Signed:

Board Chair:



Date:

25/07/23