



Stratford High School Board

Minutes of Board meeting

Tuesday August 22, 2023

Present:	Cameron Stone, Jason Loveridge, Jane Tobin, Wendy Single, Brendon Gernhoefer, Victoria Payne, Brad Gibbons, Dan Kerr.
Late:	Carl Triggs (6.34)
In Attendance:	Amanda Hill
Apologies:	

Visitor's Report	
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Declarations of Conflicts of Interest

Member				
Brad Gibbons	N			
Cameron Stone	N			
Dan Kerr	N			
Victoria Payne	N			
Jason Loveridge	N			
Wendy Single	N			
Carl Triggs	N			
Jane Tobin	N			
Brendon Gernhoefer	N			

Administration

<p>Confirmation of minutes <i>Moved Loveridge that the minutes from the previous meeting are approved. CARRIED All</i></p>	<p>Minutes were discussed and signed. Moved Jason Loveridge Carried: All</p>
<p>Matters Arising:</p>	<p>Forms – Change EOTC forms to School Board, not Board of Trustees. Cleaning positions – new hires are doing a reasonable job. Only 2 entries of concern in the booklet from last term. New Teacher Aide – Wendy came up with the idea that he goes to the AE programme. Just waiting for his Visa to be signed off. Jo has completed Cam's review – has shown the draft to Cam. Jo is now summarising this for the Board as it is quite wordy. Taranaki Dio – we are standing with our original decisions.</p>

Board Reports:

<p>Principal Report: <i>Moved Stone that the Principal's report is accepted. CARRIED All</i></p> <p><i>Motion Stone that we apply to the TET to apply for the education grant and for the General grant for audio and lighting for the stage and hall. CARRIED All</i></p> <p><i>Motion Stone that we apply to the Toi Foundation for the annual grant to cover cost of replacement coffee machine. CARRIED All</i></p>	<p>On Teams Business as usual at the moment with exams and tournament week about to occur. Attendance – Our term 2 attendance – we've got 18% who attended less than 70%. Only 42.2% are attending 90% of the time. 85.5% is the average attendance, which is 1 day a week that our students are missing. This has an impact on their academic achievement and is a concern. Discussing sending a fortnightly letter about each child's attendance to let parents visually see their child's percentage of attendance regularly. (These stats include unjustified and medical). 2023 for Maori students – only 24% attending 90% Pakeha 48% attending 90%. Quite a significant difference and we need to consider how to address this.</p> <p>Allana George – working in academic achievement. In year 10, 71 students and in year 9, 74 students identified as below or well below in reading, writing or numeracy.</p>
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<p><i>Motion Stone that we apply for the Genesis School Trust Grant to support the purchasing of school technological packages. CARRIED All</i></p>	<p>Allana is doing an amazing job – suggested some strategies and asked HoD's to ask what teachers doing for these children. Knowing our learners will help shift these statistics. We have set up a period 6 on Wednesdays, 3.15 – 4.15 for 'helping' around the school. Uniform loan system is working really well. It is looking much tidier. Kelly Jennings sends her thanks for the Board's support with this. Raeleen Hancock has started in the reception area. Looking for PE/health teacher, an art teacher for a year and another HoD. We need to do a compliance and practice check in next Health and Safety meeting. Need a recorded process. Inclusive education is currently under review. Any thoughts and feelings about this, please give feedback</p> <p>Bunnings – gifted clubs to upgrade facilities for women's rugby. We applied last year, but were turned down.</p> <p>Pool- discussion with Neil and Denise. It's coming to the point of needing quite a bit of maintenance. Denise would like it to stay. Getting some quotes first and then make our decision. Might be cheaper to fund a bus to a facility for swimming. Would be good to take advantage of the new facility. The pool would have to be removed – this is a significant cost. It needs painting, terraces have asbestos in them. School would cover payments for using the community facility for the swimming sports and the swimming programme for PE It would be more expensive keeping the pool up and running and with maintenance. We need to get community feedback – this will be from the Board. We would need to see it removed – not just sitting there. (Filled in) <i>Cam will get Raeleen to put something together for this community consultation.</i></p> <p>Cell phones – got the link – a series of family focus on online use, not exactly what we were looking for. Could have a community meeting on this. What are our next steps? Needs to be Board led. Have an evening – 1 hour – invite them in and be clear on the agenda. Show the data and nationwide concerns. We need support from the parents. Also vulnerability of staff being filmed by students while in the classroom. We need to educate our parents on the impact that cell phones have in school. We need to consider what steps to take first. We would like it brought in next year. Week 4 or 5 of Term 4. Policy and processes need to be put in place first. <i>Cam to confirm this date and email it out.</i></p>
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<p>Student Report: Victoria Payne <i>Moved Payne that the student report is received. CARRIED All</i></p>	<p><i>On Teams</i> Junior debating comp has been held. On Saturday 5 August the School Ball was held. The hall looked amazing and this went really well. Taita exchange has occurred and was a success. Excellence awards were held in the hall and parents were able to attend. Lions awards tomorrow at 7pm. Lunch survey – 3 stars was the average. A real mixed bag of responses. Improved – more hot lunches in winter. Bring back simpler foods like the croissants. Cam: A lot of left over lunches – not too much waste. Zoom call with compass group – (who do the lunches) – would we consider a new style of serving on-site. They would still come in the cambro, but as ready to serve. Served to them as they go through. It removes the 'look'. KDJ Catering who do Taranaki rugby food who are looking to fill a gap. We are reluctant to jump to another provider. Next year with form class at the start of the day – this serving style would help.</p>
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	Could do this as a trial. Compass would help us for the first 2 weeks and then we would take it over. Just some concern over those who would miss taking the left over lunches home.
Staff Report: Dan Kerr <i>Moved Kerr that the staff report is received. CARRIED All</i>	<i>On Teams</i> One enquiry – Beanies – can they please be made part of the uniform. Executive decision here on Beanies as a no. Black dress jeans – do they count? Jeans are out. Jeggings also out. Cam will talk to them about it. We need to look at renewing all the uniforms. Any changes which will occur will be when we do an overhaul of the entire uniform.

Committee reports: ideally a written report is circulated with the agenda.

Finance: Triggs & Gernhoefer Accounts: The Board must approve the month's accounts, as recommended by the Finance Committee which has scrutinized them. Minutes: Minutes of the Finance Committee meeting are received. <i>Moved Geruhoefer that the Board approve the payment of the accounts. CARRIED All</i>	<i>On Teams</i> Biggest thing are the activities that students are going on that we are making losses on. It is not sustainable to cover these losses. We do provide payment plans to help payment for these. If students opt into a trip, then the parents must pay. We have no budget for this miscellaneous loss. Unpaid donations and trips. Need to look at funding sources that parents can look into for help. What about a 'cap' too many missed payments, therefore unable to go onto the next trip – deposit? This could be something we look at in the future. <i>Suzie to look at trends of these payments.</i>
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Health and Safety: Jane Tobin	<i>On Teams</i> No meeting as yet this month
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Property Report: Brad Gibbons <i>Moved Gibbons that the property report is received. CARRIED All</i>	<i>On Teams</i> Shifting the caretakers shed. Sponsor for the hiab – Monday during mid-term break. If we sell the sections – we get 50% of the price. Check price to clear these as they look pretty bad. Finally got the WOF and this was sent away today. Basketball scoreboard is down and being fixed. Painter will be coming in during the holidays for touch ups before our jubilee. Painting budget is healthy. Stadium needs to be painted on the outside. Sign – Will be completed on time. Heat Pumps in Te Rangimarie – got parts to repair the old ones. Raeleen – storage area for the uniforms is being made. Eagers will be pricing Suzanne's room. Fire upgrade – another 80 steps to be completed. House sale money – how do we spend that? Perhaps out behind the staffroom and perhaps the staffroom itself. Ask the staff what they would like.
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Farm: Jason Loveridge <i>Moved Loveridge that the farm report is received. CARRIED All</i>	Someone has smashed into the farm fence. On the race by the shed. Need to check this – ask the farmer about this. <i>Jason to check this out and chat to him.</i>
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Application for Funding	TET education grant and general grant. Toi Foundation – annual grant. Genesis School Trust Grant.
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Reunion Committee Update	Got \$1000 towards our reunions – had flyers delivered. Registrations are now over 250. Denise asking staff to help decorate the hall. 3 food trucks, Pizza Place, Munchies, Haley's
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	Coffee and Kebabs. No cost, but need to supply your own power. Have them by A Block. 200 coming to the dinner. Another meeting coming in first Thursday of September. TET have an off-licence which they are using. They take care of this.
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Correspondence:

Inwards correspondence includes emailed circulars, etc. NZSTA news –

Date	Name	Regarding
26 July	G Gillan	Money from house sales.
31 July	M Gerrard	Leave Request
24 July	L Kelson	Grounds person requests
1 August	J Pearce	Learner motivation for writing
16 August	B Daysh	Leave Request
31 July	M Taylor	Leave Request
21 August	D Martin	Leave Request

Outwards Correspondence

Date	Name	Regarding

General Business:

J. Pearce – learner motivation for writing. School currently too busy to engage with this. <i>Amanda to write letter to decline this.</i>

<p>Closed Agenda (Public Excluded Business)</p> <p>a. Apologies b. Confirmation of minutes c. Matters arising d. General Business</p> <p>Discussion of matters relating to staff and students, including Welfare and Discipline Committee</p>	<p><i>Moved Loveridge that the public be excluded for agenda items relating to NAG5 pursuant to section 48 of the Local Government Official Information and Meetings Act. The reason being to discuss matters regarding personnel and the ground is to protect the privacy of individuals</i></p> <p><i>Moved Loveridge that the Board move out of Public Excluded Business at CARRIED All</i></p>
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<p>Meeting closure: Preparation for next meeting</p>	
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Meeting closed at 8.24pm

Motions from the meeting:

Moved Loveridge/All that the minutes of the meeting of are approved. CARRIED All

Moved Stone that the Principal's report is accepted. CARRIED All

Motion Stone that we apply to the TET to apply for the Education grant and for the General grant for audio and lighting for the stage and hall. CARRIED All

Motion Stone that we apply to the Toi Foundation for the annual grant to cover cost of replacement coffee machine. CARRIED All

Motion Stone that we apply for the Genesis School Trust Grant to support the purchasing of school technological packages. CARRIED All

Moved Payne that the student report is received. CARRIED All



Moved Kerr that the staff report is received. CARRIED All

Moved Geruhoefer that the Board approve the payment of the accounts. CARRIED All

Moved Gibbons that the property report is received. CARRIED All

Moved Loveridge that the farm report is received. CARRIED All

Signed:

Board Chair:



Date:

03/10/2023